NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Board of Directors of EBERT METROPOLITAN DISTRICT of the City and County of Denver, Colorado, will hold a Special Meeting at 7:00 p.m. on Tuesday, August 16, 2022, via Zoom Meeting for the purpose of addressing those matters set out in the agenda below, as the same may be amended at the meeting, and conducting such other business as may properly come before the Board. The meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS: EBERT METROPOLITAN DISTRICT By: /s/ Jerry Jacobs, District Manager

NOTICE AND AGENDA

DATE: August 16, 2022, TIME: 7:00 PM

PLACE: Zoom Teleconference Join Zoom Meeting

Join Zoom Meeting: https://us06web.zoom.us/j/84932730002

Meeting ID: 849 3273 0002

One tap mobile

+17207072699,,84932730002# US (Denver)

+12532158782,,84932730002# US (Tacoma)

Dial by your location

- +1 720 707 2699 US (Denver)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 847 3273 0002

Find your local number: https://us06web.zoom.us/u/kbwzwNu1kb

The meeting is open to the public. The Board and the public will attend the meeting via Zoom Conference.

Board of Directors	Office	Term Expiration
Cynthia Barclae	President	2022-2025 (Elected)
Bruce Shibles	Co-Treasure	2022-2025 (Elected)
Louis Kennedy	Secretary	2022-2023 (Elected)
Jennifer Woods	Assistant Secretary	2022-2023 (Elected)
Murray Hawthorne	Treasurer	2022-2025 (Elected)

I. ADMINISTRATIVE ITEMS

- a. Call to Order
- b. Declaration of a quorum

- c. Approval of agenda and meeting location
- d. Disclosure of potential conflicts of interest
- e. Public comment
- f. Consideration and approval of Regular Meeting Minutes from June 21, 2022 (encl) Pages 4 12
- g. Status of Call for Nominations presentation of qualified respondents (encl) Pages 13 18

II. DIRECTOR'S ITEMS

a. Director Barclae

- Discussion and consideration of Town Center Metropolitan District (TCMD) response (from July 11, 2022) to Ebert Metropolitan Districts April 2022 resolution
- ii. Discussion and consideration of the qualified nominees pursuant to the July 2022 Call for Nominations for the TCMD Board of Directors seat
 - 1. Qualified nominees will have the opportunity to speak (...up to three (3) minutes each)
 - 2. The Board of Directors for Ebert Metropolitan District will consider and select a qualified nominee for appointment
- iii. Status of compliance with Special District Compliance Calendar (encl) Pages 19 22
- iv. Discussion and consideration on whether to allow the Committee Sponsor (a Board Member) of an Ebert committee, to add and remove committee members at their discretion.

b. Director Hawthorne

- i. Financial matters
 - 1. 2021 Audit update
 - 2. 2023 Budget preparation
 - 3. District accounting services update
- ii. Covenant enforcement resident feedback

c. Director Woods

- i. Joint Landscape Committee (JLC) update
- ii. Discussion and consideration of JLC 2022-2023 Ebert Metropolitan District appointments
- iii. Consideration of JLC applications (if any) received since the last meeting

d. Directors Shibles & Kennedy

- Discussion and consideration of TCMD Director, Bill Schmidt's service on Ebert's Financial Operations Committee (FOC)
- ii. FOC update

III. ATTORNEY MATTERS

- a. Executive session as needed pursuant to C.R.S. Section 24-6-402(3)(a)(II) and (4)(b) and (e)
 - i. GVRE's July 2020 \$2.9 Million Loan Payment
 - ii. Constitutional Matters Regarding District Board membership
 - iii. District Management services
- b. Discussion and consideration of matters pursuant to topics in executive session, if necessary

IV. REVIEW OF CHAT

V. ADJOURNMENT

The next Regular Meeting is scheduled for Tuesday, September 20, 2022, at 7:00 PM and shall be noticed in accordance with C.R.S. 32-1-902 and 24-6-402, on the district's webpage https://ebertmd.colorado.gov

Please reach out to Westwind Management Group for questions and concerns related to Green Valley Ranch North.

Association Business Manager April Delgado

(303) 369-1800 ext. 135 April@westwindmanagement.com

Administrative Assistant

Audrey Brown

(303) 369-1800 ext. 117 Audrey@westwindmanagement.com

DRAFT - SUBJECT TO BOARD APPROVAL MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OF EBERT METROPOLITAN DISTRICT

June 21, 2022 7:00 – 9:58 PM Zoom Teleconference

A Regular Meeting of the Board of Directors of Ebert Metropolitan District, City, and County of Denver, Colorado, was called to order as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting via Zoom teleconference:

DATE: June 21, 2022, TIME: 7:00 PM

PLACE: Zoom Teleconference Join Zoom Meeting

Join Zoom Meeting: https://us06web.zoom.us/j/82117339616

Meeting ID: 821 1733 9616

Board of Directors	Office	Term Expiration
Cynthia Barclae	President	2020-2025 (Elected)
Bruce Shibles	Co-Treasurer	2020-2025 (Elected)
Louis Kennedy	Secretary	2020-2023 (Elected)
Jennifer Woods	Assistant Secretary	2020-2023 (Elected)
Murray Hawthorne	Treasurer	2020-2025 (Elected)

Also, present via Zoom were:

Jerry Jacobs of Timberline District Consulting, LLC – District Manager
Corey Pilato of Timberline District Consulting, LLC –District Manager
Evan Ela of Cockrel Ela Glesen Greher & Ruhland, P.C. - Attorney
Sarah Luetjen of Cockrel Ela Glesen Greher & Ruhland, P.C. – Paralegal
Debra Sedgeley of CliftonLarsonAllen (CLA) – Engagement Director, Business Operations
16 Other members of the public

I. ADMINISTRATIVE ITEMS

a. Call to Order

The Regular meeting of the Board of Directors for the Ebert Metropolitan District was called to order at 7:00 PM via Zoom teleconference.

b. Declaration of a quorum

A quorum of five was established and declared.

c. Approval of agenda and meeting location

Mr. Jacobs announced the notice and agenda of the Regular Meeting were posted on the website and distributed to the community via email blast by Westwind Management Group. Mrs. Pilato stated that the meeting notice and agenda were published in the Denver Post.

d. With no proposed updates to the agenda, Director Woods motioned to approve the agenda. Director Shibles seconded the motion; the motion passed unanimously.

e. Disclosure of potential conflicts of interest

Mr. Jacobs stated that there are no known or reported conflicts of interest to announce currently.

f. Public comment

Bill Schmidt informed everyone in attendance when the next Town Center Metropolitan District meeting would occur and the three main topics on the agenda for discussion:

- i. Town Center Metropolitan District has historically only had three Board of Directors and is discussing adding a fourth
- ii. The Board of Directors will be reviewing the Ebert Metropolitan District resolution regarding the resident member board seat
- iii. Consideration of adding a fifth director's seat. Mr. Schmidt stated that he has recommended this seat be filled by a resident of Ebert Metropolitan District and not an Oakwood employee

With no other public comments, the meeting continued.

g. Consideration of Special Meeting Minutes from April 12, 2022

Director Shibles requested the correction of the Board of Director titles. With no other suggested amendments, Director Shibles motioned to approve as amended the Regular Meeting Minutes for April 12, 2022. Director Hawthorne seconded the motion; the motion passed unanimously.

h. District 11 Update – City and County of Denver presented by Melissa Sotelo

Provided an update on the following:

- i. The Denver 56th Ave. Project to add two lanes to 56th Avenue east of Pena will begin in July. She also mentioned that lights were scheduled to be installed before the end of the year on 56th at Argonne and Ireland. If residents would like additional information, they can email <u>info@56avenue.com</u> or call 720-901-5656
- ii. Denver property tax relief program is accepting applications from homeowners and renters for the 2021 year. There are certain parameter requirements in order to get a partial refund of property taxes paid for 2021 (or the equivalent in rent). Please visit the website for additional information at Denver Property Tax Relief Program, or you can call 720-944-4347. The State of Colorado does have its own program for those interested
- iii. The Green Valley Ranch Farmers Market has begun and will be every Wednesday from 5:00 7:00 PM at the Green Valley Ranch Rec Center for the months of June, July, and August. Please visit their Facebook page for additional information: https://www.facebook.com/GVRFarmersMarket/
- iv. Murray Hawthorne inquired about having police monitor Pena and Tower as traffic is becoming very dangerous. This comment was supported by Jennifer Woods, as she was involved in a serious car accident this year.
- v. Melissa stated that a traffic study was performed, and it was determined that the majority of the traffic issues are due to driver negligence and requested to be emailed the days, times and locations that have been witnessed as areas of concern so that she may follow-up with the police.

Anyone looking for additional information can reach out to Melissa directly at Melissa.Sotelo@denvergov.org.

i. Election Results / Oath Status / Required Filings presented by Sarah Luetjen

The elections have passed for Ebert Metropolitan District, and the results can be found on the website at: https://ebertmd.colorado.gov/elections

i. The oaths of offices for the newly elected Board of Directors have been recorded and filed with the County Clerk and Recorder, Denver District Court, and Division of Local Government pursuant to the Colorado Constitution and Colorado Revised Statutes.

j. Board of Directors Office positions (CRS 32-1-902)

a) Consideration for President

Director Barclae volunteered to continue to serve as Board President.

Director Shibles made a motion to have Cynthia Barclae stay on as the Board President for Ebert Metropolitan District through May of 2023; motion seconded by Director Kennedy; the motion passed unanimously.

b) Consideration for Treasurer

Director Shibles motioned to have Murray Hawthorne be the Treasurer for Ebert Metropolitan District through May of 2023; the motion was seconded by Director Barclae; the motion passed unanimously.

Director Hawthorne made a motion to have Bruce Shibles be the Co-Treasurer for Ebert Metropolitan District through May of 2023; motioned seconded by Director Kennedy; the motion passed unanimously.

c) Consideration for Secretary

Director Hawthorne motioned to have Louis Kennedy be the Secretary for Ebert Metropolitan District through May of 2023; Director Barclae seconded the motion; the motion passed unanimously.

II. DIRECTOR'S ITEMS

a. Director Barclae

i. Status of compliance with Special District Compliance Calendar (enclosed)

Director Barclae announced that the Board of Directors for Ebert Metropolitan District is following the compliance calendar and does not have any outstanding items to meet per statute.

ii. Status of Ebert's Resolution regarding Town Center Metropolitan District "Resident" board seat

The Ebert Metropolitan District Board of Directors requested the Town Center Metropolitan District Board of Directors to consider and take action regarding the board seat designated for a resident at the meeting on April 12, 2022. As of this evening's meeting, June 21, 2022, the Town Center Metropolitan District Board of Directors has taken no action.

iii. Consideration and action regarding Ebert's incumbent resident on Town Center Metropolitan Districts' Board of Directors

Director Barclae inquired whether any of Ebert's Directors had any concerns regarding Town's inaction with respect to the above item II, (a), ii.

Director Hawthorne motioned to rescind the July 27, 2021, Ebert Metropolitan District appointment of Bill Schmidt to the Town Center Metropolitan District Board of Directors position described by the resolution of Town Center Metropolitan District. Director Kennedy seconded the Motion for purposes of initiating a discussion of the Motion. After discussion on the original Motion, Director Hawthorne provided language for an

amendment to his motion to authorize the continued service of Bill Schmidt as Ebert's representative to the TCMD Board until such time as the Ebert Board selects a replacement or reselects Bill Schmidt as its appointment of an Ebert Metropolitan District selected representative to the TCMD's Board, pursuant to the adoption of a process to Call for Nominations and recommendations for appointment by the Ebert Board of Directors. Director Shibles moved the amendment to Director Hawthorne's original motion. Director Kennedy seconded the amended motion. After discussion on the Amended motion was brought to the Board for consideration; the motion passed unanimously.

iv. Consideration and action regarding the process (Call for Nominations) for volunteering to serve in the Ebert Resident seat on Town Center Metropolitan District's Board of Directors (enclosed)

Director Shibles motioned to adopt the Call for Nominations along with amendments to the language in the "Call for Nominations" changing the term "a nominee" to "nominees" in the 1st sentence of the document, as well as adopting Director Kennedy's proposed change to synchronize all related references to the "Call for Nominations" response cut-off date to be July 31st. Director Hawthorne seconded the motion; the motion passed unanimously after a brief discussion.

v. Consideration and action regarding Ebert's website

Director Hawthorne and Shibles volunteered to maintain the Ebert Metropolitan District website alongside Mrs. Pilato as Keith Mays is no longer on the Board of Directors. Director Shibles made a motion. Director Barclae seconded the motion; the motion passed unanimously.

b. Director Hawthorne

i. Financial matters update

Director Hawthorne reported receiving the latest financials from Debra Sedgeley from CliftonLarsonAllen and stated that everything looked in order and didn't have anything further to report or inquire.

ii. Consideration and action regarding Westwind support services – specifically for covenant compliance and enforcement for reporting

Director Hawthorne requested that information automatically be included in Ebert's scheduled Regular Meetings board packets concerning community work orders and their status, and covenant enforcement status reports from Westwind and Timberline District Consulting, LLC. The District Manager suggested that in lieu of creating new reports with "thru" Dates coinciding with Ebert's Regular Meetings, a cost-effective option would be that Ebert and Town share the same report. Director Hawthorne mentioned that Town's last meeting was in January so using a Town report thru Jan 2022 at a Jun 2022 meeting would be of little value. The issue of cost related to generating the requested periodic reports was discussed. The DM stated that a cost of up to \$300 would be sufficient to include both a Westwind Covenant Compliance status report and the DM's District workorder status report in Ebert's quarterly Regular Meeting Board Packets. Director Hawthorne made a motion include these reports in the district's Regular Meetings. Director Shibles seconded the motion; the motion passed unanimously.

c. Director Woods

i. Joint Landscape Committee (LC) update

The Landscaping Committee has been meeting monthly to discuss items of concern and work orders.

ii. Updated "Application" for volunteering to serve on the LC

Director Woods stated that there is an application to serve on the Landscaping Committee that provides general

information and the committee's purpose. A letter of intent is required from volunteers. Director Woods stated that the Landscape Committee should reflect all areas of the community with representatives from each Sub-District.

c. Directors Shibles and Kennedy

i. Consideration and action regarding FinOps membership

Director Shibles stated that due to quorum issues (three Board of Directors serving on the committee), Director Hawthorne has stepped down from the FinOps Committee. The committee plans on meeting twice a month on Mondays. The current FinOps committee comprises Jeff Sheldon, Al Morie, Bill Schmidt, Bruce Shibles, Kelvin Klink, and Louis Kennedy. Director Shibles motioned for the continuation of the Finance and the Landscape Committees. Director Hawthorne seconded the motion; the motion passed unanimously.

III. FINANCIAL MATTERS

a. 2021 Audit presented by Debra Sedgeley

After addressing questions and concerns for the 2021 Audit for Ebert Metropolitan District, a motion to approve the 2021 Audit subject to legal and accounting review was made by Director Shibles, motion seconded by Director Kennedy; the motion passed unanimously.

IV. OTHER BUSINESS

a. Status of work orders within Ebert and Town Center Metropolitan District's

Mr. Jacobs provided the Board with the analytics of work orders that have been opened and completed year-to-date. It was noted that the majority of work orders have been landscaping-related.

b. Discuss the potential need to establish additional Ebert committee(s)

After discussion, it was decided that no other committees are needed for the Ebert Metropolitan District at this time.

c. Board of Director's approval of individual Director(s) to work directly with District Counsel on assigned District matters

Director Shibles made a motion to allow Directors Barclae and Shibles to meet with the general counsel in-between meetings to discuss any financial and/or legal matters. Director Woods moved to amend the Motion to allow for either Director to request another board member to take the lead on topics so long as no more than two members of the Board are present. Director Hawthorne seconded the motion as amended; the motion passed unanimously.

V. REVIEW OF CHAT

Ms. Pilato suggested that the review of chat take place before the Executive Session and the Board agreed. Ms. Pilato read aloud all comments and questions requested on the online chat feature and addressed all matters. One issue had to do with updating the status of monthly financial reports on the Ebert Website and Ms. Pilato stated she would work to update the website to make sure all the monthly financial reports that have been received to date are uploaded to the website.

VI. ATTORNEY MATTERS

a. Executive session as needed pursuant to C.R.S 24-6-403(3)(a)(II) and (4)(b) and (e)

At 9:21 PM, Director Hawthorne motioned for the Board of Directors to go into executive session with the general counsel to discuss the \$2.9 million refunded by GVRE to Town Center Metropolitan District in July 2020. Director Shibles seconded the motion; the motion passed unanimously. Director Kennedy made a motion to come out of executive session at 9:50. Director Shibles seconded the motion; the motion passed unanimously.

[Administrative Note: When the Board came out of Executive Session, the video recording of the meeting was inadvertently not restarted.]

Based on the discussion during executive session, Director Hawthorne motioned to allow Ebert's General Counsel to take whatever legal measures are necessary to facilitate the return to Ebert the \$2.9 million loan settlement by GVRE to Town Center Metropolitan District in July 2020. Upon further discussion with General Counsel, Director Hawthorne amended the motion by designating himself and Director Shibles as the Board's representatives who shall work directly with general counsel on the matter. Director Shibles seconded the motion as amended; the motion passed unanimously.

VII. ADJOURNMENT

There was no further business to come before the Board of Directors. Upon a motion from Director Shibles, seconded by Director Hawthorne and carried unanimously, the meeting adjourned at 9:58 PM.

The next Regular Meeting is scheduled for Tuesday, September 20, 2022, at 7:00 PM and shall be noticed in accordance with C.R.S. 32-1-902 and 24-6-402, on the District's webpage https://ebertmd.colorado.gov

Please reach out to Westwind Management Group for questions and concerns related to Green Valley Ranch North.

Association Business Manager

Administrative Assistant Audrey Brown

April Delgado (303) 369-1800 ext. 135 April@westwindmanagement.com

(303) 369-1800 ext. 117 Audrey@westwindmanagement.com

Regular Meeting

June 21, 2022

Zoom Chat Conversation

00:22:17 Bill Schmidt:

I would like the opportunity to supplement what Director Barclae says related to II. ii. Status of Ebert's Resolution.

00:37:23 Melissa Sotelo:

Melissa.Sotelo@denvergov.org

00:52:29 iPadGail Bell:

This is very upsetting to the residents of the Ebert Metropolitan District, and seems to imply very nefarious implications. We fought for this position for years!

00:52:30 Kelvin Klink:

Why not leave Bill in position until after Nominations are available for Ebert Electors to submit? Removing Bill now leaves Ebert at disadvantage during time until a new slate of Candidates is ready for Ebert Board to consider.

00:53:40 Kelvin Klink:

Bill is legally elected as a Director for TCMD.

00:54:54 Kelvin Klink:

Rescinding Bill now sends the WRONG message to TCMD.

00:56:03 Rogene Howe:

The BOD did appointed Bill. Barkley was the only member of the Board since all others

00:57:08 iPadGail Bell:

This is precisely why I requested that public comments needed to occur following this discussion. Apparently, the Ebert Board doesn't want to hear from the residents!

01:03:12 Bill Schmidt:

Last month a resident asked what E's grounds for rescission would be—6 weeks notice. Who would apply for a position not knowing how they could get "fired" or rescinded?

01:10:43 Kelvin Klink:

Can the Public see the content that is on "Page 12"?

01:11:41 Kelvin Klink:

What is the commu ication POlan for getting the word out to Ebert Residetents?

01:13:03 Alvin Morie:

The Board packet was not posted to the Ebert website.

01:13:20 Kelvin Klink:

Merely posting the Call for Nominations on Website will not be adequate.

01:14:37 Kelvin Klink:

Not adequate to solicit Candidaytes outside of the "activists" living in Fairway Villas.

01:17:45 Keith Mays:

I can provide training to Bruce and Murray as needed.

01:19:53 iPadGail Bell:

We need an update on the \$2.9 million.

01:20:36 Heidi Casteel:

This is a resident concern with the numerous business trucks and car parked in residents after 5 pm. Also, how can resident work with the Association and the City with the right of way problem for the over grown tree roots that are damaging the sprinkler systems, etc., dying grass, and causing the homeowner financial expenses to fix the problem. Can this be addressed tonight? The Management Company was not able to solve this problem for me. They suggested I reach out to the this group. Thank you.

01:20:37 Kelvin Klink:

To date, only the Jan 31, 2022 Financial Report is posted on Ebert Website. Why haven't subsequent Months been posted for Public Inspection?

01:22:42 Kelvin Klink:

Q for Evan: Is there a Statute requiring Financial Reports to be available, in a timely manner, for Public Inspection?

01:24:39 Kelvin Klink:

Seems like the Report(s) being asked for is something that should have been issued on Monthly (Month end) basis as normal business operations.

01:27:14 Kelvin Klink:

I thought Westwind is compensation is based on Number of Units they are servicing. Not on any hourly basis.

01:27:35 Kelvin Klink:

When will Vacancies be Filled?

01:31:39 Kelvin Klink:

I applied for SD #1 Rep on the JLC many months ago. Jeff Shelton applied for SD #4. Nothing has happened. We are extremely frustrated.

01:33:36 Kelvin Klink:

I submitted application in December 2021. 6 months ago.

01:59:24 Kelvin Klink:

Regarding the dissolution of EMD SDs #1 & #2, I have never found any Documentation that has been Recorded with County Clerk. Dissolution requires a Court Order.

02:04:04 Kelvin Klink:

On Page 20 (16) of Audit, in Table for "Authorization Used" at bottom, the Line for "Parks and Recreation" shows \$0 remaining as of Dec 31, 2021. Please explain the implications of that.

02:08:16 Kelvin Klink:

The following is extract from SDACO Board Member Manual: H. Recording and Filing of Order of Dissolution:

No dissolution is effective until a certified copy of the District Court's final Order of Dissolution is recorded in each county in which the District is located. A copy of the recorded Order shall be filed with the Division of Local Government and the County Assessor for each county in which the District is located. §§ 32-1-105 and 32-1-707(5), C.R.S.

02:17:34 Kelvin Klink:

It took over 7 weeks for a WO submitted until a repair crew was dispatched. Is that lag time normal?

02:23:48 Kelvin Klink:

I submitted WO for District Owned black rail fence to be painted. But have gotten no reply as to when- or even if - it will be painted this summer. I would like to know whether or not it will happen this summer.

02:38:16 Kelvin Klink:

I believe Tom George dropped the ball on following throught with the Legal paperwork that was required.

02:38:56 Kelvin Klink:

Tom George was Ebert Legal Cousel at the time the Resolution was approved.

02:42:45 Heidi Casteel:

Ms. Corey Pilato, please provide your contact information. Thanks.

02:42:56 Corey Pilato:

pilato@timberlinedc.com

02:45:35 Kelvin Klink:

Corey, I CCd you on a message with info about the WO with the long lag time.

02:47:01 Corey Pilato:

Great, thank you. I will take a look and see what happened.

SELF-NOMINATION AND ACCEPTANCE FORM EBERT METROPOLITAN DISTRICT DESIGNATED REPRESENTATIVE TO THE TOWN CENTER METROPOLITAN DISTRICT BOARD

PLEASE PRINT	
I, <u>heith larker Mays</u> (legib will accept appointment if selected for the office of District, City and County of Denver, Colorado, in ac District Resolution Regarding the Qualification and Board of Directors of the Town Center Metropolita	cordance with the terms of Ebert Metropolitan Appointment of a District Representative to the
I affirm that I am an eligible elector and that I am a for of the Town Center Metropolitan District Regarding Selected Representative to the District's Board Metropolitan District ("EMD") as of the date of sign	the Qualifications and Appointment of an Ebert of Directors, adopted 4/14/21) of the Ebert
	Keith Parker Mars
Signature of Self-nominee	Printed Full Name of Self-nominee
Residence Street Address Denwer 80149	Mailing Address (if different)
Residence City and Zip Code 303 601 4437	County of Residence
Telephone Number 7/5/2022	Email Address
Date Signed	
WITNESSED by the following Colorado registere	ed elector:
Roticia Q. Martine	Leticia A. MARTINEZ
Signature of Witness 20421 E. 5200 Ave.	Printed Full Name of Witness
Residence Street Address Denver, CO 80249	Mailing Address (if different) Denver
Residence City and Zip Code (303) 910-5165	County of Residence Ladiecoemsn. Com
Telephone Number	Email Address
Date Signed	

This Form must be received by the EMD District Manager by 6:00 p.m. Sunday, July 31, 2022, via Email, U.S. Mail, or other delivery method (Hand, UPS/FedEx, etc.).

EMD District Manager's Email Address: EMD District Manager's Mailing Address: Jacobs@timberlinedc.com Ebert Metropolitan District - District Manager c/o Timberline District Consulting, LLC and the private 3051 West 105th Avenue, Unit 351929 Westminster, CO 80031-3077 Telephone 303-359-9330 **DISTRICT MANAGER USE ONLY Original** Self-Nomination Form: Received on: July 26th , 2022, at10:37am(time) July 26th , 2022. Deemed Sufficient and Accepted on: _____, 2022. Deemed Not Sufficient & Candidate Notified on: **Amended** Self-Nomination Form: _____, 2022, at ____ (time). Received on: Deemed Sufficient and Accepted on: Deemed Not Sufficient & Candidate Notified on:

Copy emailed to each EMD Board of Director on:

, 2022.

Accepted Form:

SELF-NOMINATION AND ACCEPTANCE FORM EBERT METROPOLITAN DISTRICT DESIGNATED REPRESENTATIVE TO THE TOWN CENTER METROPOLITAN DISTRICT BOARD

PLEASE PRINT

I, (Khadija) Katherine Haynes (legal will accept appointment if selected for the office District, City and County of Denver, Colorado, in a District Resolution Regarding the Qualification and Board of Directors of the Town Center Metropolitics.	accordance with the terms of Ebert Metropolitan d Appointment of a District Representative to the
I affirm that I am an eligible elector and that I am a of the Town Center Metropolitan District Regardin Selected Representative to the District's Board Metropolitan District ("EMD") as of the date of signature.	g the Qualifications and Appointment of an Ebert of Directors, adopted 4/14/21) of the Ebert ning this Self-Nomination and Acceptance form.
He	(Khadija) Katherine Haynes
Signature of Self-nominee 20367 E 49th Avenue	Printed Full Name of Self-nominee
Residence Street Address Denver, CO 80294	Mailing Address (if different) Denver
Residence City and Zip Code 303.335.9841	County of Residence kkhdowntown@gmail.com
Telephone Number 28 July 2022	Email Address
Date Signed	
WITNESSED by the following Colorado registere	ed elector:
Donnayn Garalt	Donna M. Garnett
Signature of Witness 46	Printed Full Name of Witness
Residence Street Address 80249	Mailing Address (if different)
Residence City and Zip Code 720-810-5475	County of Residence <u>donna garnett 50 @ gmoul.</u> Com Email Address
Telephone Number	Email Address
Date Signed	

This Form must be received by the EMD District Manager by 6:00 p.m. Sunday, July 31, 2022, via Email, U.S. Mail, or other delivery method (Hand, UPS/FedEx, etc.).

EMD District Manager's Mailing Address:

EMD District Manager's Email Address:

Ebert Metropolitan District - District Manager c/o Timberline District Consulting, LLC 3051 West 105th Avenue, Unit 351929 Westminster, CO 80031-3077 Telephone 303-359-9330

Jacobs@timberlinedc.com

DISTRICT MANAGER USE ONLY			
Original Self-Nomination Form:			
Received on:	July 31st	_, 2022, at <u>9:50</u>	_{Spm} (time)
Deemed Sufficient and Accepted on:		_, 2022.	
Deemed Not Sufficient & Candidate Notified on:		, 2022.	
Amended Self-Nomination Form:			
Received on:		, 2022, at	(time)
Deemed Sufficient and Accepted on:		, 2022.	
Deemed Not Sufficient & Candidate Notified on:		, 2022.	
Accepted Form:			
Copy emailed to each EMD Board of Director on:	August 1st	, 2022.	

SELF-NOMINATION AND ACCEPTANCE FORM EBERT METROPOLITAN DISTRICT DESIGNATED REPRESENTATIVE TO THE TOWN CENTER METROPOLITAN DISTRICT BOARD

PLEASE PRINT	
VII - Hardd Klad	egibly print full name), hereby nominate myself and
I, Relvin Marola Minka	egibly print full name), hereby nominate myself and
will accept appointment if selected for the off	ice of Director of the Town Center Metropolitan
District, City and County of Denver, Colorado, i	n accordance with the terms of Ebert Metropolitan
District Resolution Regarding the Qualification	and Appointment of a District Representative to the
Board of Directors of the Town Center Metropo	olitan District, adopted 4/12/22.
I affirm that I am an eligible elector and that I an	n a fulltime resident (as required by the Resolution
	ling the Qualifications and Appointment of an Ebert
Selected Representative to the District's Boa	rd of Directors, adopted 4/14/21) of the Ebert
Metropolitan District ("EMD") as of the date of s	signing this Self-Nomination and Acceptance form.
	11 11 1/1
film It Klark	Relvin M. Mink
Signature of Self-nominee	Printed Full Name of Self-nominee
19526 E 52ND AVE	
Residence Street Address	Mailing Address (if different)
Denver, CO BOZAS	Denver
Residence City and Zip Code 425 - 445 - 7558	County of Residence Kelklink@ Yahoo.com
Telephone Number	Email Address
Date Signed	
Date Signed	
WITNESSED by the following Colorado regist	tered elector:
0.0 11	per Methanism
Ellyla	ELENA E. KLINK
Signature of Witness / /	Printed Full Name of Witness
19528 Ell 52rd Ave	II II SK 1770-0186-2
Residence Street Address	Mailing Address (if different)
Denver, CO 80249	Denver
Residence City and Zip Code	County of Residence
425-628-0973	elenbar 1 @ yahoo, com
Telephone Number	Email Address
07/27/2022	
Date Signed	

This Form must be received by the EMD District Manager by 6:00 p.m. Sunday, July 31, 2022, via Email, U.S. Mail, or other delivery method (Hand, UPS/FedEx, etc.).

EMD District Manager's Mailing Address:	EMD District Manager's Email Address:
Ebert Metropolitan District - District Manager c/o Timberline District Consulting, LLC 3051 West 105 th Avenue, Unit 351929 Westminster, CO 80031-3077 Telephone 303-359-9330	Jacobs@timberlinedc.com
DISTRICT MANAGER USE ONLY	
Original Self-Nomination Form:	
Received on:	July 27th , 2022, at 3:53pm (time)
Deemed Sufficient and Accepted on:	July 27th , 2022.
Deemed Not Sufficient & Candidate Notified on:	, 2022.
Amended Self-Nomination Form:	110011120 60074
Received on:	, 2022, at (time).
Deemed Sufficient and Accepted on:	, 2022.
Deemed Not Sufficient & Candidate Notified on:	, 2022.
Accepted Form:	

Copy emailed to each EMD Board of Director on:



SPECIAL DISTRICT COMPLIANCE CALENDAR

Colorado Department of Local Affairs 1313 Sherman Street, Room 521 Denver, Colorado 80203 (303) 864-7720 www.colorado.gov/dola

<u>INTRODUCTION</u>
After organization by court order and decree, Colorado Title 32, Article 1, Special Districts have certain statutorily required responsibilities. These responsibilities, among others, include adopting an annual budget, holding biennial elections for directors, and compliance with the Local Government Audit Law.

The following may be used as a checklist for these items of compliance. The calendar is for informational purposes only and is not to be construed as legal advice. It is a guideline and not guaranteed to be all-inclusive. Although the Department of Local Affairs (DOLA) attempts to keep districts informed of major changes in statutes, it is incumbent upon the local jurisdictions to stay current with changes in statute that may affect this calendar. If you have any questions please contact DOLA's Division of Local Government at (303) 864-7720.

<u>DATE</u>	COMPLIANCE ACTIVITY/OTHER INFORMATION
At the time of the recording	Every special district shall record a special district public disclosure document and a map of the boundaries of the district with the county clerk and recorder of each county in which the district is located that provides the following information:
organizational decree or order	1. The name of the district;
of inclusion for any District	2. The powers of the district as authorized by section 32-1-1004 and the district's service plan or, as appropriate, the district's statement of purpose as described in section 32-1-208, current as of the time of the filing;
	3. A statement indicating that the district's service plan or, as appropriate, the district's statement of purpose as described in section 32-1-208, which can be amended from time to time, includes a description of the district's powers and authority, and that a copy of the service plan or statement of purpose is available from the division; and
	4. The following statement: [Name of the district] is authorized by title 32 of the Colorado Revised Statutes to use a number of methods to raise revenues for capital needs and general operations costs. These methods, subject to the limitations imposed by section 20 of article X of the Colorado constitution, include issuing debt, levying taxes, and imposing fees and charges. Information concerning directors, management, meetings, elections, and current taxes are provided annually in the Notice to Electors described in section 32-1-809 (1), Colorado Revised Statutes, which can be found at the district office, on the district's web site, on file at the division of local government in the state department of local affairs, or on file at the office of the clerk and recorder of each county in which the special district is located.
	C.R.S. § 32-1-104.8
24-Hour Notice Before Any Meeting	Notice of the time and place for all regular or special meetings must be posted in a designated public place within the boundaries of the special district no less than twenty-four hours prior to holding the meeting. Alternatively, notice may be provided on a public website of the special district twenty-four hours prior to the meeting.* The public place or places for posting such notice shall be designated annually at the first regular meeting of each calendar year. The posting shall include specific agenda information where possible. *Special districts choosing to post notices online must provide a website address to the Division here: https://www.colorado.gov/pacific/dola/division-local-
	government
	C.R.S. § 32-1-903(2), 24-6-402(2)
	The governing body of any special district furnishing domestic water or sanitary sewer services directly to residents and property owners within or outside the district may fix or increase fees, rates, tolls, penalties, or charges for domestic water or sanitary sewer services only after consideration of the action at a public meeting held at least thirty days after providing notice stating that the action is being considered and stating the date, time, and place of the meeting at which the action is being considered. Notice must be provided to the customers receiving the domestic water or sanitary sewer services of the district in one or more of the following ways:
	1. Mailing the notice separately to each customer of the service on the billing rolls of the district;
	2. Including the notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, or other notice of action, or other informational mailing sent by the special district to the customers of the district;
	3. Posting the information on the official web site of the special district if there is a link to the district's website on the official website of the division; or
	4. For any district that is a member of a statewide association of special districts formed pursuant to section 29-1-401, C.R.S., by mailing or electronically transmitting the notice to the statewide association of special districts, which association shall post the notice on a publicly accessible section of the association's website.
	C.R.S. § 32-1-1001(2)
Within 30 days of election date	The results of any special district election shall be certified to the Division of Local Government within thirty (30) days after the election. If an election is canceled, the notice and a copy of the resolution of cancellation shall be filed with the Division.
	C.R.S. § 1-11-103(3)
January 1: Budget Year Begins	Start of local government fiscal budget year; recommend beginning to plan for the budget of the next year. See C.R.S. § 29-1-101 et seq. regarding the information required in a budget. Contact the Division of Local Government for assistance or visit: dola.colorado.gov/budgets
Update Map	Deadline to file a current, accurate map of district boundaries prepared according to the Division of Local Government standards with the county assessor and the Division. Contact the Division of Local Government for assistance or visit: www.colorado.gov/pacific/dola/special-district-administration

DATE	COMPLIANCE ACTIVITY/OTHER INFORMATION
January 15: Notice to	Deadline for Notice to Electors (Transparency Notice), and no more than 60 days preceding.
Electors	(1) Each district must include:
	a. The principle business address and telephone number of the District;
	b. Name and business telephone number of the manager or primary contact person;
	c. The names of and contact information for the members of the board, the name of the board chair, and the name of each member whose office will be on the ballot at the next regular special district election;
	d. The times and places designated for regularly scheduled meetings of the board during the year and the place where notice of board meetings is posted pursuant to 24-6-402(2)(c), C.R.S.;
	e. The current mill levy and the total ad valorem tax revenue received by the district during the last year;
	f. The date of the next regular special district election at which members of the board will be elected;
	g. Information on the procedure and time for an eligible elector of the special district to submit a self-nomination form for election to the board pursuant to section 1-13.5-303; and
	i. The address of any web site on which the special district's election results will be posted.
	j. Information on the procedure for an eligible elector to apply for a permanent absentee voter status as described in section 1-13.5-1003, C.R.S., with the special district
	(2) The notice required by subsection (1) of this section shall be made in one or more of the following ways:
	a. Mailing the notice separately to each household where one or more eligible electors of the special district resides;
	b. Including the notice to each household as part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other information mailing sent by the special district to the eligible electors of the special district;
	c. Posting the information on the District's official website, if there is a link to the district's web site on the official web site of the Division;
	d. For any district that is a member of a statewide association of special districts formed pursuant to 29-1-401, C.R.S. (such as the SDA), mailing or electronically transmitting the notice to the association, which shall post the notice on the association's website.
	e. Districts with less than 1,000 eligible electors that are wholly located in a county with a population of less than 30,000, posting the notice in at least 3 public places within the limits of the special district, in addition to the county clerk and recorder will suffice. Such notice shall be posted until the Tuesday succeeding the first Monday of the following May.
	(3) (Each) special district shall make a copy of the notice required by subsection (1) of this section available for public inspection at the principal business office of the special district.
	(4) Special districts with overlapping boundaries may combine the notices mailed pursuant to subsection 2(a), so long as the information regarding each district is separately displayed and identified.
	*Each District shall file the notice with the board of county commissioners, the county assessor, the county treasurer, and the county clerk and recorder of each county in which the special district is located, the governing body of any municipality in which the special district is located, and the division of local government.
	*Contact Update was consolidated with Notice to Electors in the 2015 Legislative Session.
January 31 Budget Due	A certified copy of the adopted budget, which includes the budget message, for the current fiscal year (the special district fiscal year is the calendar year) must be filed with the Division no later than this date. Although not legally required, it is recommended that the "Resolution to Adopt the Budget," the "Resolution to Set Mill Levies" and the "Resolution to Appropriate Funds" accompany the copy of the certified budget. For more information and sample forms see the Budget Information and Resources webpage here: dola.colorado.gov/budgets
	Penalty: The Division may authorize the County Treasurer to withhold distribution of tax revenues to the district if the budget is not filed.
	C.R.S. § 29-1-113(1)
February Special Election	Special election date for non-TABOR questions may occur on the first Tuesday after the first Monday. C.R.S. § 32-1-103(21)
March 1	If a special district has securities outstanding which are non-rated and which were issued to the public, for an amount of not less than \$1 million, and for a term of more than one year payable beyond the next year, then that district must file an annual report on form DLG 30 with the Division. This report must be filed within sixty days following the end of the fiscal year.
March 31	C.R.S. § 11-58-105 Deadline for qualifying entities to request exemption from audit from the State Auditor using Application for Exemption From Audit. For information contact Local Government Audits, Office of State Auditor, at (303) 869-3000 or osa.lg@state.co.us. The ceiling amount for a local government to qualify for exemption from audit is \$750,000.
	C.R.S. § 29-1-604(3)
May Regular Election	Regular Election (election for members of board of directors) must be held in even-numbered years. Special Elections may be held in odd-numbered years.
2022	**Effective July 1, 2022: Regular Election must be held in odd-numbered years.**
2022 2023	May 3 May 2
2025	May 6
2027	May 4
	C.R.S. § 32-1-103(17),(21)

DATE	COMPLIANCE ACTIVITY/OTHER INFORMATION
June	The Certification of Election Results is due to the Division within thirty (30) days of the election.
results filed with	Originally signed oath of office and bond (public officials' performance bond) must be filed with the district court clerk within thirty (30) days of the May election and a copy of each oath and bond must be filed with the Division. Directors' bond must be not less than \$1,000; the treasurer's bond must be not less than \$5,000.
2022	June 2
2023	June 1
2025	June 5
2027	June 3
	C.R.S. § 1-11-103(3); 32-1-901; 32-1-902(2)
June 30	Statutory deadline for local government auditor to submit audit report to special district governing board. C.R.S. § 29-1-606(1)(a)
	Deadline for submitting annual audit report to State Auditor. District audit must be forwarded to State Auditor's Office within thirty (30) days of receipt from auditor.
	PENALTY: If an audit is not filed, the county treasurer may be ordered to withhold district tax revenues.
	C.R.S. § 29-1-606(3) and (5)(a) and (b) Deadline for assessors to certify to all taxing entities and the Division the total assessed valuation and real property values of all taxable property and the amounts for the various factors used to compute the statutory property tax revenue limit and the constitutional property tax revenue limit.
Contombor 20	C.R.S. § 39-5-128
	If State Auditor has granted extension (received prior to July 31 filing deadline), this is the final date an audit may be filed. PENALTY: If an audit is not filed (when an exemption has not been granted) the county treasurer may be ordered to withhold district tax revenues.
	C.R.S. § 29-1-606(4) and (5)(a) and (b)
October Special Election	Special election date for non-TABOR questions may occur on the first Tuesday after the first Monday C.R.S. § 32-1-103(21)
October 15 Statutory deadline for budget officer to submit the proposed budget to board of directors.	
	"Notice of Budget" to be published upon board's receipt of proposed budget.
	Notice of budget must state that the budget is available for inspection by the public at a designated office, give the date and time of the budget hearing, and state that any interested elector may file objections any time prior to its adoption. For districts with a total annual budget of less than \$50,000, posting of the Notice in three public places is permitted in lieu of publication. C.R.S. § 29-1-106
	See C.R.S. § 29-1-103, for budget content and format requirements. Contact the Division of Local Government for further information and assistance in order to be in compliance with the budget law.
November	TABOR and non-TABOR ballot questions may be referred to the voters. The first Tuesday after the first Monday of even numbered years in November, or the first Tuesday in odd-numbered years.
2021	November 2
	November 8
2023	November 7
	November 5
	November 4
2026	November 3 C.R.S. § 32-1-103(21)
December 10	Assessors must recertify property value, one time only, no later than December 10, to the district.
Jecomber 10	C.R.S. § 39-1-111(5)
December 15	Deadline for certification of mill levies to the board of county commissioners. It is strongly recommended that districts use Division form DLG 70 for "Certification of Levies for Non-School Governments."
	C.R.S. § 39-5-128(1) Note: Districts levying a property tax must adopt their budgets before certifying levies to the county.
	C.R.S. § 29-1-108(2) PENALTY: If the budget is not adopted by certification deadline, 90% of the amounts appropriated for operating and maintenance expenses in the current fiscal
	year shall be deemed re-appropriated. C.R.S. § 29-1-108(3)
December 22	Deadline for county commissioners to levy against the assessed valuation of all taxable property the necessary taxes for all legal purposes of local governments.
December 31	C.R.S. § 39-1-111(1) Districts not levying property tax must adopt budget by this date.
	C.R.S. § 29-1-108 By this date board shall enact "Resolution to Appropriate Funds" for ensuing fiscal year.
	C.R.S. § 29-1-108(4) PENALTY: Until a budget is adopted, a district is restricted to 90% of its current year's appropriation for operation and maintenance expenses if board fails to enact a resolution to make appropriations by this date.
	C.R.S. § 29-1-108(4)

DATE	COMPLIANCE ACTIVITY/OTHER INFORMATION
Within 45 Days After an Election: GO Debt	The results of special district ballot issue elections to incur general obligation indebtedness shall be certified by the special district by certified mail to the board of county commissioners of each county in which the special district is located or to the governing body of a municipality that has adopted a resolution of approval of the special district pursuant to section 32-1-204.5 or 32-1-204.7. The special district shall file a copy of any certification with the Division of Securities, 1560 Broadway, Suite 900, Denver, CO, 80202, P: 303-894-2320.
reporting	
No Date - Upon Order or Decree	C.R.S. § 32-1-1101.5(1) The organization, dissolution or boundary change (due to inclusion, exclusion or consolidation) of a district is effective only when the court order or decree, together with a description of the area, is recorded by the county clerk & recorder of the county where the action took place. The clerk & recorder shall notify the county assessor and a certified copy of the recorded notice shall also be filed with the Division of Local Government by the clerk & recorder.
	C.R.S. § 32-1-105
No Date - Upon Occurrence	The board of directors of a district must notify the board of county commissioners or governing body of the municipality of any alteration of the proposed debt issuance schedule in the service plan.
	C.R.S. § 32-1-202(2)(b)
Upon Debt Authorization Election	If the issuance of general obligation bonds is approved at an election, the board shall be authorized to issue such bonds for a period not to exceed the later of five years following the date of the election or, for a period not to exceed twenty years following the date of the election if the issuance of such bonds is in material compliance with the financial plan set forth in the service plan, as that plan may be amended from time to time, or in material compliance with the statement of purposes of the special district. After the specific period has expired, the board shall not be authorized to issue bonds which were authorized but not issued after the initial election unless the
	issuance is approved at a subsequent election.
	C.R.S. § 32-1-1101(2)
No Date - Upon Request	A board of county commissioners, or the governing body of a municipality within whose boundaries a district is located, may request a district to file, not more than once a year, an annual report. The report shall be filed with the board of county commissioners, any municipality in which the special district is wholly or partially located, the Division of Local Government and the State Auditor, and shall be deposited with the county clerk and recorder for public inspection. The report shall be made available by the special district to any interested party. The report shall include, but not be limited to, information on the progress of the special district in the implementation of the service plan.
	C.R.S. § 32-1-207(3) (c)
No Date - Upon Request	Any district created on or after July 1, 1991, shall annually file for five years after its organization this annual report with the board of county commissioners or the municipal governing body that adopted a resolution of approval of the service plan. It shall file such annual report for succeeding annual periods if requested by the county or municipal governing body. This annual report is also filed with the Division of Local Government and the State Auditor. The State Auditor shall review the annual report and report any apparent decrease in the financial ability of the district to discharge its existing or proposed indebtedness in accordance with the service plan to the Division which shall confer with the district and the county or municipal governing body.
	C.R.S. § 32-1-207(3)(d)
No Date - Upon Request	If a special district fails either to file a special district annual report pursuant to section 32-1-207 (3)(c) or to provide any information required to be submitted pursuant to section 32-1-104 (2) within nine months of the date of the request for such information, the board of county commissioners of any county or the governing body of any municipality in which the special district is located, after notice to the affected special district, may notify any county treasurer holding moneys of the special district and authorize the county treasurer to prohibit release of any such moneys until the special district complies with such requirements.
No Data - Unan	C.R.S. § 32-1-209
No Date - Upon Request	In every fifth calendar year after the year in which a special district's voters approved incurrence of general obligation indebtedness, the board of county commissioners or municipal governing body may require the district to file an application for a quinquennial (five-year) finding of reasonable diligence. The application shall set forth the district's authorized and unissued general obligation (G.O.) debt, current or anticipated plan to issue such debt, a copy of the district's audit or audit exemption application, and any information the county or municipal governing body requires relevant to making the following determinations:
	1. The implementation of the service plan or the financial plan will result in the timely and reasonable discharge of the district's general obligation debt. Upon such a finding, the county or municipal governing body shall grant a continuation of the authority for the board to issue any remaining authorized G.O. debt.
	2. The implementation of the service plan or the financial plan will not result in the timely and reasonable discharge of the district's G.O. debt and that such implementation will place property owners at risk for excessive tax burdens to support the debt service. Upon such a finding, the county or municipal governing body shall deny a continuation of the authority of the board to issue any remaining authorized G.O. debt.
	3. The implementation of the service plan or the financial plan will not result in the timely and reasonable discharge of the district's G.O. debt. Upon such finding, the county or municipal governing body shall require the district to submit amendments or modifications to such plans as a precondition to a finding of reasonable diligence.
	C.R.S. § 32-1-1101.5 (1.5)
NOTE: If a distr	·
	• Has Failed to hold or properly cancel a regular special district election,
	• Has Failed to adopt a budget for two consecutive years,
	• Has Failed to submit to an audit (or be granted exemption from audit) for two consecutive years; or
	• Has not provided or attempted to provide any of the service(s) or facilities for which the district was organized for two consecutive years; and
	• Has no outstanding financial obligations,
	then, the Division of Local Government may initiate statutory procedures to administratively dissolve the district.
	C.R.S. § 32-1-710